

**CITY OF TORRANCE  
BID NO. B2013-37**

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**Bid for El Retiro Library and Southeast Library Accessibility Upgrades**

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**BID SUBMITTAL INFORMATION**

PLACE: CITY OF TORRANCE  
Office of the City Clerk  
3031 Torrance Blvd.  
Torrance, CA 90503

BID DEADLINE: **2:00 PM**

BID DUE DATE: **Thursday, July 18th, 2013**

The **ORIGINAL** BID, plus one copy must be submitted in a sealed envelope and marked with the bid number and title.

**BIDS MAY BE MAILED OR HAND DELIVERED. NO FAXED BIDS WILL BE ACCEPTED. LATE BIDS WILL NOT BE ACCEPTED.** Bids will be opened and publicly read aloud at 2:15 P.M. on the same date in the Council Chambers, Torrance City Hall.

**All responses must include the following components:**

1. Bidder's Proposal
2. Addenda Acknowledgment
3. Contractor's Affidavit
4. Bid Bond (10% of Bid)
5. List of Subcontractors
6. Bidder's References/Experience
7. Bidder's Information (2 pages)

Any questions regarding this bid should be directed to:  
Diane Megerdichian, Business Manager, General Services Department 310-781-7151

**Notice of Mandatory Pre-Bid Conference:**

**PLACE:** Southeast Library, 23115 Arlington Avenue, Torrance, CA 90501

**DATE and TIME:** Thursday, June 20, 2013 at 10:00 a.m.

## BIDDER'S PROPOSAL

### **BID FOR EL RETIRO AND SOUTHEAST LIBRARY ACCESSIBILITY UPGRADES B2013-37**

In accordance with the Notice Inviting Bids pertaining to the receiving of sealed proposals by the City Clerk of the City of Torrance for the above titled improvement, the undersigned hereby proposes to furnish all work to be performed in accordance with the Plans, Specifications and Contract Documents, prepared by Withee Malcolm Architects for the lump sum bid as set forth in the following schedules.

Assignment of Contractor's values:

Item	Description	El Retiro Library Accessibility Upgrades Total Amount	Southeast Library Accessibility Upgrades Total Amount
Division 01	General Requirements:		
Division 02	Site Work:		
Division 03	Concrete:		
Division 04	Masonry:		
Division 05	Metals:		
Division 06	Wood and Plastics:		
Division 07	Thermal and Moisture Protection:		
Division 08	Doors and Windows:		
Division 09	Finishes:		
Division 10	Specialties:		
Division 11	Equipment:		
Division 12	Furnishings:		



**ACKNOWLEDGMENT OF ADDENDA RECEIVED**

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The Bidder shall acknowledge the receipt of addenda by placing an "X" by each addendum received.

Addendum No. 1 \_\_\_\_\_

Addendum No. 2 \_\_\_\_\_

Addendum No. 3 \_\_\_\_\_

Addendum No. 4 \_\_\_\_\_

Addendum No. 5 \_\_\_\_\_

Addendum No. 6 \_\_\_\_\_

Addendum No. 7 \_\_\_\_\_

Addendum No. 8 \_\_\_\_\_

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

**CONTRACTOR'S AFFIDAVIT**  
**B2013-37**

**CONTRACTOR'S AFFIDAVIT (CONTINUED)**

7. That the Contractor did not, directly or indirectly, submit the Contractor's bid price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of Individuals, except to the City of Torrance, or to any person or persons who have a partnership or other financial interest with said Contractor in its business.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Subscribed and Sworn to

before me this \_\_\_\_\_

of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Notary Public in and for said  
County and State.  
(Seal)

**BID BOND**

B2013-37

**KNOW ALL MEN BY THESE PRESENTS:** That we, \_\_\_\_\_

\_\_\_\_\_ as principal, and \_\_\_\_\_ as sureties, are held and firmly bound unto the City of Torrance, State of California, in the penal sum of \_\_\_\_\_ dollars (\$\_\_\_\_\_), for the payment whereof we hereby bind ourselves, our successors, heirs, executors or administrators jointly and severally, firmly by these presents.

The condition of this obligation is such that, whereas the above bounded principal is about to file with and submit to the City of Torrance a bid or proposal for the performance of certain work as required in the City of Torrance, Project No. B2013-37, said work being: the El Retiro and Southeast Library Accessibility Upgrades, in compliance with the Specifications therefore under an invitation of said City contained in a notice or advertisement for bids or proposals; now if the bid or proposal of said principal shall be accepted and if said work be thereupon awarded to the principal by said City and if the said principal shall enter into a contract with the said City in accordance with said bid or proposal, or if the bid or proposal of the said principal is rejected, then this bond shall be void and of no effect and otherwise in full force and effect.

**WITNESS** our hands this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Surety/Attorney-in-Fact

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Local Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

### LIST OF SUBCONTRACTORS

The Bidder is required to fill in the following blanks in accordance with the provisions of the Subletting and Subcontracting Fair Practices Act (Chapter 2 of Division 5, Title 1 of the Government Code of the State of California) and should familiarize itself with Section 2-3 of the Standard Specifications.

Name under Which Subcontractor is Licensed: \_\_\_\_\_

License Number: \_\_\_\_\_

Address of Office, Mill or Shop: \_\_\_\_\_

Specific Description of Sub-Contract: \_\_\_\_\_

Name under Which Subcontractor is Licensed: \_\_\_\_\_

License Number: \_\_\_\_\_

Address of Office, Mill or Shop: \_\_\_\_\_

Specific Description of Sub-Contract: \_\_\_\_\_

Name under Which Subcontractor is Licensed: \_\_\_\_\_

License Number: \_\_\_\_\_

Address of Office, Mill or Shop: \_\_\_\_\_

Specific Description of Sub-Contract: \_\_\_\_\_

Name Under Which Subcontractor is Licensed: \_\_\_\_\_

License Number: \_\_\_\_\_

Address of Office, Mill or Shop: \_\_\_\_\_

Specific Description of Sub-Contract: \_\_\_\_\_

Subcontractors listed in accordance with the provisions of Section 2-3 must be properly licensed under the laws of the State of California for the type of work which they are to perform. Do not list alternate subcontractors for the same work.

## REFERENCES

(Public Works projects similar in magnitude and degree of difficulty completed by Contractor within the past five (5) years).

1.Name (Firm/Agency): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Project Location: \_\_\_\_\_

Date of Completion \_\_\_\_\_ Contract Amount:\$ \_\_\_\_\_

2.Name (Firm/Agency): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Project Location: \_\_\_\_\_

Date of Completion \_\_\_\_\_ Contract Amount:\$ \_\_\_\_\_

3.Name (Firm/Agency): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Project Location: \_\_\_\_\_

Date of Completion \_\_\_\_\_ Contract Amount:\$ \_\_\_\_\_

4.Name (Firm/Agency): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Project Location: \_\_\_\_\_

Date of Completion \_\_\_\_\_ Contract Amount: \$ \_\_\_\_\_

### **Bidder's Information**

The bidder must provide a detailed list of the trades and the description of the work they will perform with their own company for this project.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_

Contractor's License No.: \_\_\_\_\_ Class: \_\_\_\_\_

Date first obtained: \_\_\_\_\_

Has License ever been suspended or revoked? \_\_\_\_\_

If yes, describe when and why \_\_\_\_\_

Any current claims against License or Bond? \_\_\_\_\_

If yes, describe claims: \_\_\_\_\_

Type of entity (check one)

\_\_\_\_\_ Incorporated \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship

If incorporated, in what state \_\_\_\_\_

Federal Tax ID Number # \_\_\_\_\_

Principals in Company (List all - attach additional sheets if necessary):

<u>NAME</u>	<u>TITLE</u>	<u>LICENSE NO.</u> (If Applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____